

July 21, 2020

Call to Order: The monthly meeting of the Sterling Planning and Zoning Commission was called to order at 7:30 p.m.

Roll was called: Frank Bood-present, Dana Morrow-present, Ross Farrugia-present, Victoria Robinson-Lewis-present, Caren Bailey-absent, Alternate Michael Rouillard-absent, and Alternate Kim Smith-Barnett-absent.

Staff present-Jamie Rabbitt and Patricia Ball.

Audience of Citizens: None.

Approval of Minutes: D. Morrow, made a motion, seconded by R. Farrugia, to approve the monthly meeting minutes of 1/21/2020 as written and presented. All voted in favor of the motion.

Correspondence: Members were provided copies of "On Common Ground" Spring 2020 from the National Association of Realtors. Chairman F. Bood stated he received three letters (copies on file). 1) A letter dated 4/9/2020 from the State of Connecticut Department of Transportation regarding Logan Woods Subdivision – Lot 23 940 Plainfield Pike/Route 14A, Town of Sterling and the denial of the application to work within the State right of way. 2) A letter dated 4/30/2020 also from the State of Connecticut Department of Transportation, regarding Logan Woods Subdivision – Lot 23 940 Plainfield Pike/Route 14A, Town of Sterling and the approval of submitted plans but with the denial of application to work within the State right of way due to required Proof of Town approval not being submitted. 3) A resignation letter dated 6/17/2020 from Demian Sorrentino, Zoning Enforcement Officer, effective July 1, 2020. Chairman Bood stated for the record the town will miss a dedicated employee who went above and beyond what was required to fulfill his duties.

Unfinished Business:

a. Discussion Regarding the Plan of Conservation and Development: D. Morrow made a motion, seconded by R. Farrugia, to table this item to the next meeting. All voted in favor of the motion.

New Business:

a. Consider & Act on Changing Meeting Day/Time Schedule for 2020: Members discussed the possible change in time and day for the monthly meetings. There was no consensus. F. Bood suggested the members review their calendars and provide their available options via an email with J. Gustavson, Administrative Assistant, as to the best time and day for the meetings.

V. Robinson-Lewis made a motion, seconded by R. Farrugia to add under New Business, Item b. the appointment of the new zoning enforcement officer. All voted in favor of the motion.

b. Appointment of the Town of Sterling Zoning Enforcement Officer: F. Bood reported that the new zoning enforcement officer is Melissa Gil, a very capable and knowledgeable individual for the position. V. Robinson-Lewis made a motion, seconded by R. Farrugia to appoint Melissa Gil to the Town of Sterling position of Zoning Enforcement Officer. All voted in favor of the motion.

Audience of Comments: None.

Any Other Business:

a. Commission Workshop – Roles, Responsibilities, Policies and Procedures: No new information.

Executive Session to Discuss 177 Gibson Hill Road – aka- Gibson Park, LLC: R. Farrugia made a motion, seconded by D. Morrow, to enter into executive session to discuss the stipulated judgement (i.e. Town of Sterling vs. Gibson Park, LLC) and the Commission's rights to exercise judicial proceeding under the judgement. Present during executive session were: Frank Bood, Dana Morrow, Victoria Robinson-Lewis, Ross Farrugia, and Jamie Rabbit. Entered executive session at 7:51 p.m. and left executive session at 8:05 p.m. There were no actions or motions taken and/or made.

Adjournment: D. Morrow made a motion, seconded by R. Farrugia, to adjourn at 8:05 p.m. All voted in favor of the motion.

Attest: _____
Patricia Ball, Recording Secretary

Attest: _____
Dana Morrow, Secretary